

**SCHEDULE E****TARIFF OF FEES FOR COURT OFFICIALS***Table of Contents*

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## SCHEDULE E

### TARIFF OF FEES FOR COURT OFFICIALS

#### Number 1 Clerk's Fees

1	Except where item 1.1 applies, commencement of actions or proceedings in Court or Chambers by statement of claim, petition, originating notice, notice of motion or otherwise, including all subsequent filings or acts, but excluding filing a certificate of readiness and appointments for solicitor/client taxations, a single fee of	\$200.00
1.1	Commencement of actions or proceedings under the <i>Family Law Act</i> , including all subsequent filings or acts in respect of a matter not listed in section 3(2)(a) and (c) of that Act	no charge
1.2	Commencement of actions or proceedings under the <i>Family Law Act</i> , including subsequent filings and acts where a fee has been previously paid in respect of a family law matter, including a matter listed in section 3(2)(a) and (c), but excluding a matter under the <i>Divorce Act</i> (Canada)	no charge
1.3	Items 1.1 and 1.2 do not apply to filing a certificate of readiness and appointments for solicitor/client taxations	
2	Except where item 2.1 applies, setting a matter for trial, by means of a certificate of readiness, Order or otherwise	\$600.00
	(NOTE: Fees under section 2 may be partially waived in family law actions pursuant to Rule 586.3)	
2.1	Setting a matter for trial under the <i>Family Law Act</i> , except those matters listed in section 3(2)(a) and (c) of that Act, by means of a certificate of readiness, Order or otherwise	no charge
3	Each appointment for a solicitor/client taxation	\$100.00
4	Certification of a document	\$10.00
5	Certification of one copy of a document at time of filing document	no charge
6	Search a name, including the inspection of one file	\$10.00
7	Inspect a file	\$10.00
8	Copy of a document, per page	\$1.00

9	Distribution of funds attached pursuant to a garnishee summons	\$10.00
10	Commencement of interpleader proceedings or proceedings under Rule 443 to determine the rights of various parties	\$100.00
11	Filing of court order together with related affidavits where neither an action nor a proceeding has been commenced	\$25.00

AR 304/2006

### Sheriff's Fees

1	Selecting jurors and preparing list	\$200.00
2	Serving each juror	\$20.00

AR 390/68 Sched. E No. 1;204/79;137/87;266/90;  
53/92;217/93;166/94;277/95;243/96;46/2002; 314/2003; 56/2005

### Number 2 Registrar's Fees

1	If leave to appeal is required, filing a notice of motion for leave to appeal and all subsequent filings or acts, a single fee of	\$600.00
1.1	If leave to appeal is not required, filing a notice of appeal and all subsequent filings or acts, a single fee of	\$600.00
2	Certification of a document	\$10.00
3	Certification of one copy of a document at time of filing document	no charge
4	Search a name, including the inspection of one file	\$10.00
5	Inspect a file	\$10.00
6	Copy of a document, per page	\$1.00

AR 390/68 Sched. E No. 2;204/79;137/87;266/90;  
53/92;354/92;217/93;46/2002; 314/2003

**Number 3****Amounts Payable by Parties to Witnesses  
and Jurors in Civil Proceedings**

(NOTE: Allowances to witnesses and jurors may be increased under special circumstances by a judge.)

- 1 For each day or part of a day necessarily spent by a witness or juror in going to, staying at and returning from the place of trial \$10.00
- 2 Repealed AR 152/2000 s17.
- 3 Where the witness or juror does not reside within reasonable commuting distance of the place of trial, a reimbursement of such amount paid for his accommodation as the taxing officer considers reasonable.
- 4 For meals purchased by a witness or juror, a reimbursement of such amounts paid for the meals as the taxing officer considers reasonable.
- 5 For every kilometre necessarily travelled by a witness or juror in going to and returning from the place of the trial
- (a) by train, bus or other public transportation, a reimbursement of the actual fare paid;
- (b) by private automobile, the amount set out in section 15 of the *Public Service Subsistence, Travel and Moving Expenses Regulation* under the *Public Service Act*.
- 5.1 Repealed AR 152/2000 s17.
- 6 Where a witness is a professional person not a party to the cause and is called in consequence of professional services rendered or to give expert evidence, in addition to mileage and subsistence, per day or part thereof that he is in attendance \$75.00  
AR 390/68 Sched. E No. 3;244/69;137/87;332/87;186/91;  
152/98;152/2000;38/2003; 56/2005

**Number 4** Repealed AR 137/87 s3.

**Number 5** Repealed AR 31/71 s4.

**Numbers 6 and 7** Repealed AR 137/87 s3.

**Number 8****Regulations Regarding Transcription of  
Evidence and Tariff of Fees Payable to  
Official Court Reporters****Regulations**

- 1 The paper used shall be quarto post, 8 1/2" x 11".
- 2 There shall be 41 lines, evenly spaced, on each full page, exclusive of the line containing the page number.
- 3 The font used shall be Times New Roman, 13 point, or the equivalent.
- 4 With the exception of the last line of a paragraph, each line of a paragraph shall be fully justified from the left margin or from the applicable indent to the right margin.
- 5 For each new speaker, the first line shall commence at the left margin with the identification of the name or description of the speaker, with the transcribed matter commencing on the same line 3.25 inches from the left margin. Subsequent lines for that speaker shall be indented 0.25 inches from the left margin.
  - 5.1. When evidence is in the form of a question and an answer,
    - (a) the first line of each question and each answer shall commence 0.25 inches from the left margin, with transcribed matter commencing on the same line 0.5 inches from the left margin, and with subsequent lines for that question or answer indented 0.5 inches from the left margin;
    - (b) the question must commence on a separate line and be preceded on that line by the letter Q;
    - (c) the answer must commence on a separate line following the line on which the question concludes and be preceded on the line on which the answer commences by the letter A;
    - (d) each new question and answer must be grouped and followed by one blank line.
6. A new line shall be begun for each question and for each answer. The name or description of the person by whom it is asked or answered, as the case may be, shall, if required to appear, form part of such line except at the commencement of a new part of the examination.
- 7 The following blank lines shall be left:
  - (a) Between distinct portions of the examination of a witness (e.g., cross-examination, re-examination), 1 blank line.

- (a.1) Following each answer provided by a witness, one blank line.
  - (a.2) Following each speaker, other than for question and answer, one blank line.
  - (a.3) Following each paragraph within transcribed matter, one blank line.
  - (b) Between the examination of different witnesses, one blank line.
  - (c) Between different parts of the case (e.g., evidence for the plaintiff, evidence for the defendant, exhibits, judgment, etc.), one blank line.
  - (d) Between exhibits, one blank line.
  - (e) Repealed AR 190/2009 s6.
- 8 Subject to items 9 and 10, the margins on each page shall be as follows:
- (a) Top and bottom: 1 inch.
  - (b) Left: 0.75 inches.
  - (c) Right: 1 inch.
- 9 Each line shall be numbered consecutively with the line number placed 0.15 inches to the left of the left margin.
- 10 Each page shall be numbered consecutively with the page number placed 0.5 inches from the top edge of each page, centred between the left and right margins.

## Tariff of Fees Payable for Court Reporting Services

1 Repealed AR 152/2000 s17.

### Transcripts

2	For transcripts of court proceedings:	
	(a) for each transcript produced within 30 calendar days, per character	\$0.0040
	(b) for each transcript produced within 10 business days, per character	0.0052
	(c) for each transcript produced within 5 business days, per character	0.0062
	(d) for each transcript produced within 2 business days, per character	0.0072

### Real-time reporting services

2.1	For real-time court reporting services, in addition to the tariff set out in item 2(d), per character	0.0010
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### Appeal Record

3	For appeal record in the Court of Appeal of Alberta bound	
	(a) for title pages, tables of contents and certificates for appeal record, per page	\$ 3.70
	(b) for pleadings and final documents, per page	2.00
	(c) Repealed AR 190/2009 s6	
	(d) Repealed AR 190/2009 s6	
	(e) Repealed AR 190/2009 s6	

### Copies of transcript or appeal record

4	For each additional copy of the transcript of court proceedings or any part of the appeal record	
	(a) ordered at the same time as the original transcript or appeal record, per page	\$0.40

- (b) ordered following delivery of the original transcript or appeal record, per page \$1.00

Parties may purchase the original transcript or appeal record and reproduce additional copies at their own expense.

- 4.1 For an electronic copy of the transcript of court proceedings or any part of the appeal record
- (a) ordered at the same time as the original transcript or appeal record, per page no charge
- (b) ordered following delivery of the original transcript or appeal record, per page \$0.40

### **Other**

- 5 Transcription of court proceedings when required by a trial judge,
- (a) in civil cases shall be charged on the above tariff of fees and shall become costs in the cause;
- (b) in criminal cases shall be charged on the above tariff of fees and shall be paid for by the Crown.
- 6 Transcript ordered by Departments of Government, Boards, Commissions, and any other Governmental bodies, shall be paid for on the tariff of fees set out above.
- 7 The rate to be allowed for any transcription or work required to be done by official court reporters or shorthand writers and not provided for by this tariff shall be fixed by analogy thereto.
- 8 Repealed AR 152/2000 s17.

AR 390/68 Sched. E No.

8;187/73;400/79;177/82;259/86;152/98;152/2000;200/2003;97/2008;190/2009

NOTE: These regulations and tariffs shall, as far as applicable, govern in criminal proceedings in the Court of Queen's Bench of Alberta, the Court of Appeal of Alberta and all proceedings before Provincial Court judges and justices of the peace. Further, these regulations and tariffs shall also apply to all proceedings in the Provincial Court of Alberta, inclusive of family, juvenile and small claims matters and The Fatality Inquiries Act, as well as proceedings before all boards, commissions and any other Government of Alberta appointed bodies.



**Number 9**

Fees payable to the Clerk of the Court or Sheriff when acting as a Receiver, computed upon gross income received, and subject to be increased or decreased in special cases in the discretion of a Judge:

On first	\$ 1,000.00 or fraction	6%
On next	1,500.00 or fraction	5%
On next	2,500.00 or fraction	4%
On next	5,000.00 or fraction	3%
On next	90,000.00 or fraction	2%
Above	100,000.00 or fraction	1%

AR 390/68 Sched. E;244/69;11/70;31/71;187/73;204/79;400/79;177/82;338/83;  
259/86;137/87;332/87;266/90;186/91;53/92;354/92;217/93;166/94;200/2003