



Province of Alberta

## APPRENTICESHIP AND INDUSTRY TRAINING ACT

# PARTS TECHNICIAN TRADE REGULATION

### **Alberta Regulation 57/2008**

With amendments up to and including Alberta Regulation 119/2018

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### Office Consolidation

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(Consolidated up to 119/2018)

**ALBERTA REGULATION 57/2008**

**Apprenticeship and Industry Training Act  
PARTS TECHNICIAN TRADE REGULATION**

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### **Definitions**

**1** In this Regulation,

- (a) “apprentice” means a person who is an apprentice in the trade;
- (b) “certified journeyman” means a certified journeyman as defined in the *Apprenticeship Program Regulation* (AR 258/2000);
- (c) “technical training” means technical training as defined in the *Apprenticeship Program Regulation* (AR 258/2000);
- (d) “trade” means the occupation of parts technician that is designated as an optional certification trade pursuant to the *Apprenticeship and Industry Training Act*;
- (e) “uncertified journeyman” means an uncertified journeyman as defined in the *Apprenticeship Program Regulation* (AR 258/2000).

## **Part 1 General Matters Respecting the Trade**

### **Constitution of the trade**

**2(1)** The undertakings set out in sections 6 and 12 constitute the trade.

**(2)** The trade is made up of the following:

- (a) the parts technician branch of the trade;
- (b) the materials technician branch of the trade.

### **Tasks, activities and functions**

**3** When practising or otherwise carrying out work in the trade, the tasks, activities and functions set out in sections 7 and 13 come within the trade.

**Supervision, etc. of apprentices**

**4(1)** Where, in respect of a branch of the trade, a person is a certified journeyman or an uncertified journeyman and is to provide supervision to an apprentice, that journeyman is eligible to supervise that apprentice only

- (a) in respect of the undertakings that constitute that branch, and
- (b) in respect of tasks, activities and functions that come within that branch,

for which that person is a certified journeyman or an uncertified journeyman.

**(2)** Where a person is an apprentice in an apprenticeship program in a branch of the trade and is employed in respect of another branch of the trade, that apprentice is eligible to carry out work only

- (a) in respect of the undertakings that constitute that branch, and
- (b) in respect of tasks, activities and functions that come within that branch,

for which that person is an apprentice.

**Part 2****Parts Technician Branch of the Trade****Definition**

**5** In this Part, “parts” means any part, assembly or accessory pertaining to the following:

- (a) automobiles and trucks;
- (b) aviation;
- (c) electronics;
- (d) heavy duty vehicles and equipment;
- (e) agricultural equipment;
- (f) industrial equipment;
- (g) military equipment;
- (h) motorcycles;

- (i) outdoor power equipment;
- (j) recreational vehicles and equipment;
- (k) marine equipment;
- (l) turf equipment;
- (m) appliances.

### **Trade Matters Respecting the Branch**

#### **Undertakings constituting the branch**

**6** The undertakings that constitute the parts technician branch of the trade are the stock handling, inventory control, storing, securing, identifying, cataloguing, ordering, shipping, transporting, receiving, inspecting, pricing, purchasing, issuing, marketing and selling of parts.

#### **Tasks, activities and functions**

**7** When practising or otherwise carrying out work in the parts technician branch of the trade, the following tasks, activities and functions come within that branch of the trade:

- (a) assessing customer requirements and providing the parts necessary for service, repair or replacement;
- (b) using electronic and non-electronic location systems, identification systems, communication systems and business procedures for the purpose of managing inventory and addressing customer needs;
- (c) selling and distributing parts;
- (d) selecting, operating and basic maintenance of hand tools and material handling equipment;
- (e) wrapping, packaging, labelling and strapping parts;
- (f) planning, maintaining and updating display areas;
- (g) operating and managing tool crib.

### **Apprenticeship**

#### **Term of the apprenticeship program re parts technician**

**8(1)** Subject to credit for previous training or experience being granted pursuant to an order of the Board, the term of an

apprenticeship program for the parts technician branch of the trade is 3 periods of not less than 12 months each.

**(2)** In the first period of the apprenticeship program an apprentice must acquire not less than 1500 hours of on the job training and successfully complete the technical training that is required or approved by the Board.

**(3)** In the 2nd period of the apprenticeship program an apprentice must acquire not less than 1500 hours of on the job training and successfully complete the technical training that is required or approved by the Board.

**(4)** In the 3rd period of the apprenticeship program an apprentice must acquire not less than 1500 hours of on the job training and successfully complete the technical training that is required or approved by the Board.

#### **Employment of apprentices re parts technician**

**9(1)** Where, with respect to the employment of apprentices in the parts technician branch of the trade, a person employs an apprentice, that employment must be carried out in accordance with this section.

**(2)** Subject to subsection (3), a person who is a certified journeyman or an uncertified journeyman in the parts technician branch of the trade or employs a certified journeyman or an uncertified journeyman in that branch may employ 2 apprentices in that branch and 2 additional apprentices in that branch for each additional certified journeyman or uncertified journeyman in that branch that is employed by that person.

**(3)** Subsection (2) does not apply to an apprentice who is engaged in an apprenticeship program

- (a) in the parts technician branch of the trade and has completed all the requirements required or approved by the Board for advancement into the 3rd period of that apprenticeship program, or
- (b) in the materials technician branch of the trade and has completed all the requirements required or approved by the Board for advancement into the 3rd period of that apprenticeship program.

**(4)** For the purposes of subsection (2), a person who is a certified journeyman or an uncertified journeyman in the parts technician branch of the trade or employs a certified journeyman or an uncertified journeyman in the parts technician branch of the trade, instead of employing an apprentice in an apprenticeship

program in the parts technician branch of the trade, may employ an apprentice in an apprenticeship program in the materials technician branch of the trade to carry out any of the undertakings that constitute the materials technician branch of the trade.

#### **Wages re parts technician**

**10(1)** With respect to the payment of wages to an apprentice in an apprenticeship program in the parts technician branch of the trade, a person shall not, subject to the *Apprenticeship Program Regulation* (AR 258/2000), pay wages to an apprentice that are less than those provided for under subsection (2).

**(2)** Subject to the *Employment Standards Code*, a person employing an apprentice referred to in subsection (1) must pay wages to the apprentice that are at least equal to the following percentages of the wages paid to employees who are certified journeypersons or uncertified journeypersons in the parts technician branch of the trade:

- (a) 65% in the first period of the apprenticeship program;
- (b) 75% in the 2nd period of the apprenticeship program;
- (c) 85% in the 3rd period of the apprenticeship program.

### **Part 3 Materials Technician Branch of the Trade**

#### **Definition**

**11** In this Part, “commodities” includes any product, substance or organism pertaining to the following:

- (a) consumer services or products;
- (b) agricultural services or products;
- (c) transportation services or products;
- (d) natural resource products;
- (e) manufacturing products;
- (f) services or products for all levels of government.

### **Trade Matters Respecting the Branch**

#### **Undertakings constituting the branch**

**12** The undertakings that constitute the materials technician branch of the trade are the stock handling, inventory control, storing, securing, identifying, cataloguing, ordering, shipping, transporting, receiving, inspecting, pricing, purchasing, issuing, marketing and selling of commodities.

#### **Tasks, activities and functions**

**13** When practising or otherwise carrying out work in the materials technician branch of the trade, the following tasks, activities and functions come within that branch of the trade:

- (a) assessing customer requirements and providing the commodities necessary for service, repair or replacement;
- (b) using electronic and non-electronic location systems, identification systems, communication systems and business procedures for the purpose of managing inventory and addressing customer needs;
- (c) selling and distributing commodities;
- (d) selecting, operating and basic maintenance of hand tools and material handling equipment;
- (e) wrapping, packaging, labelling and strapping commodities;
- (f) planning, maintaining and updating display areas;
- (g) operating and managing tool crib.

### **Apprenticeship**

#### **Term of the apprenticeship program re materials technician**

**14(1)** Subject to credit for previous training or experience being granted pursuant to an order of the Board, the term of an apprenticeship program for the materials technician branch of the trade is 3 periods of not less than 12 months each.

**(2)** In the first period of the apprenticeship program an apprentice must acquire not less than 1500 hours of on the job training and successfully complete the technical training that is required or approved by the Board.

**(3)** In the 2nd period of the apprenticeship program an apprentice must acquire not less than 1500 hours of on the job training and

successfully complete the technical training that is required or approved by the Board.

(4) In the 3rd period of the apprenticeship program an apprentice must acquire not less than 1500 hours of on the job training and successfully complete the technical training that is required or approved by the Board.

#### **Employment of apprentices re materials technician**

**15(1)** Where, with respect to the employment of apprentices in the materials technician branch of the trade, a person employs an apprentice, that employment must be carried out in accordance with this section.

(2) Subject to subsection (3), a person who is a certified journeyman or an uncertified journeyman in the materials technician branch of the trade or employs a certified journeyman or an uncertified journeyman in that branch may employ 2 apprentices in that branch and 2 additional apprentices in that branch for each additional certified journeyman or uncertified journeyman in that branch that is employed by that person.

(3) Subsection (2) does not apply to an apprentice who is engaged in an apprenticeship program

- (a) in the materials technician branch of the trade and has completed all the requirements required or approved by the Board for advancement into the 3rd period of that apprenticeship program, or
- (b) in the parts technician branch of the trade and has completed all the requirements required or approved by the Board for advancement into the 3rd period of that apprenticeship program.

(4) For the purposes of subsection (2), a person who is a certified journeyman or an uncertified journeyman in the materials technician branch of the trade or employs a certified journeyman or an uncertified journeyman in the materials technician branch of the trade, instead of employing an apprentice in an apprenticeship program in the materials technician branch of the trade, may employ an apprentice in an apprenticeship program in the parts technician branch of the trade to carry out any of the undertakings that constitute the parts technician branch of the trade.

#### **Wages re materials technician**

**16(1)** With respect to the payment of wages to an apprentice in an apprenticeship program in the materials technician branch of the trade, a person shall not, subject to the *Apprenticeship Program*

*Regulation* (AR 258/2000), pay wages to an apprentice that are less than those provided for under subsection (2).

**(2)** Subject to the *Employment Standards Code*, a person employing an apprentice referred to in subsection (1) must pay wages to the apprentice that are at least equal to the following percentages of the wages paid to employees who are certified journeypersons or uncertified journeypersons in the materials technician branch of the trade:

- (a) 65% in the first period of the apprenticeship program;
- (b) 75% in the 2nd period of the apprenticeship program;
- (c) 85% in the 3rd period of the apprenticeship program.

#### **Part 4 Transitional Provisions, Repeal and Coming into Force**

##### **Apprenticeship continues**

**17** A person who immediately prior to May 1, 2008 was an apprentice in an apprenticeship program under the *Parts Technician Trade Regulation* (AR 293/2000) continues as an apprentice in that apprenticeship program under this Regulation.

##### **Repeal**

**18** The *Parts Technician Trade Regulation* (AR 293/2000) is repealed.

**19** Repealed AR 119/2018 s15.

##### **Coming into force**

**20** This Regulation comes into force on May 1, 2008.



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