



Province of Alberta

MUNICIPAL GOVERNMENT ACT

**SUBDIVISION AND DEVELOPMENT  
APPEAL BOARD REGULATION**

**Alberta Regulation 195/2017**

Extract

© Published by Alberta Queen's Printer

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(no amdt)

**ALBERTA REGULATION 195/2017**

**Municipal Government Act**

**SUBDIVISION AND DEVELOPMENT  
APPEAL BOARD REGULATION**

**Definitions**

**1** In this Regulation,

- (a) “Act” means the *Municipal Government Act*;
- (b) “clerk” means a designated officer appointed as a clerk under section 627.1 of the Act;
- (c) “subdivision and development appeal board” includes an intermunicipal subdivision and development appeal board.

**Training requirements**

**2(1)** A designated officer must

- (a) before being appointed as a clerk, successfully complete a training program set or approved by the Minister, and
- (b) every 3 years successfully complete a refresher training program set or approved by the Minister.

**(2)** A member of a subdivision and development appeal board must

- (a) before participating in any hearing as a member of a panel of the board, successfully complete a training program set or approved by the Minister, and
- (b) every 3 years successfully complete a refresher training program set or approved by the Minister.

**(3)** An individual who holds an appointment as a clerk or member of a subdivision and development appeal board when this section comes into force must complete the training program requirement in subsection (1)(a) or (2)(a), whichever is applicable, within one year after this section comes into force.

**Report to Minister**

- 3** A municipality must report to the Minister, in the form and manner and at the times required by the Minister,
- (a) the number of members appointed to the municipality's subdivision and development appeal board,
  - (b) the number of members who, at the time the report is made, have successfully completed the training required under this Regulation,
  - (c) the number of members who, at the time the report is made, are enrolled in training required under this Regulation,
  - (d) the number of clerks appointed to the board,
  - (e) the number of clerks who, at the time the report is made, have successfully completed the training required under this Regulation,
  - (f) the number of clerks who, at the time the report is made, are enrolled in training required under this Regulation, and
  - (g) any other matter, as required by the Minister, respecting the subdivision and development appeal board.

**Coming into force**

- 4** This Regulation comes into force on the day that section 61 of the *Municipal Government Amendment Act, 2015* comes into force.









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