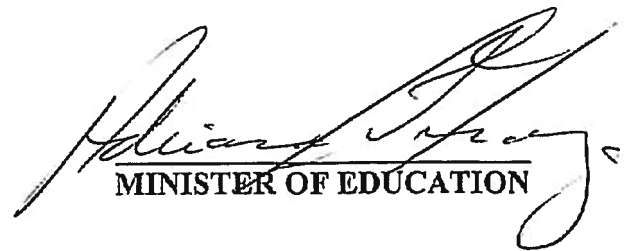


GOVERNMENT OF ALBERTA
DEPARTMENT OF EDUCATION
MINISTERIAL ORDER (# 029 / 2019)

I, Adriana LaGrange, Minister of Education, pursuant to Section 57(2) of the **Education Act**, make the Order set out in the attached Appendix, being the *School Fees Regulation*.

DATED at Edmonton, Alberta August 15, 2019.


MINISTER OF EDUCATION

APPENDIX
Education Act
SCHOOL FEES REGULATION

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Application

1 This Regulation applies to every board that chooses to charge school fees pursuant to section 57 of the Act.

Charges for resources related to instruction

2 A board shall not charge any fees for textbooks, workbooks or photocopying, printing or paper supplies.

Establishment of policies and procedures

3 A board must establish policies and procedures respecting the charging of school fees.

Contents of policies and procedures

4 The policies and procedures established under section 3 must, at a minimum, include the following:

- (a) a requirement to consult with parents prior to setting, increasing or decreasing school fees;
- (b) a requirement to demonstrate to parents the need to charge school fees;
- (c) a requirement to maintain financial statements in a form set by the Minister demonstrating that the school fees collected have been spent for the same purpose for which they were collected;
- (d) the circumstances in which school fees may be waived;

- (e) the process a parent must follow in order to request a school fee be waived.

School fee waiver

5 The board must disseminate the information referred to in section 4(d) and (e) to staff of a school and parents of a student enrolled in that school.

School fee schedule

6 A board must, prior to the commencement of each school year, establish a school fee schedule listing each school fee that may be charged.

Publication of policies, procedures and fee schedule

7 A board must, prior to the commencement of each school year, publish the policies and procedures established under section 3 and the school fee schedule established under section 6 on the board's website or in any other manner the board determines would provide parents and the public with notice of the policies, procedures and the school fee schedule.

Repeal

8 The *School Fees and Costs Regulation* (AR 101/2017) is repealed.

Expiry

9 For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on August 31, 2022.

Coming into force

10 This Regulation comes into force on September 1, 2019.